



## **CODE OF ETHICS AND RULES OF PRACTICE**

Students and members of Navtech US Surveyors are asked to be dedicated to performing with professionalism and courtesy, the best possible inspections and reports. The following Rules of Practice are expected at all times. The organization reserves the right to revoke certification status for violating this Code of Conduct.

- 1. Continue to strive, maintain and learn to enhance professional expertise.
- 2. Participate in continuing education as offered by Navtech or other professional organizations and submit proof of completion when asked.
- 3. Conduct inspections in a professional manner by accepting only those assignments that fall within surveyor's professional skill and knowledge.
- 4. Maintain confidentiality on all reports and disclose all parties involved.
- 5. Maintain independence, integrity and objectivity.
- 6. Surveyors will not hide, suppress, aggrandize, or manipulate facts.
- 7. Avoid conflict of interest and accept no assignment without disclosure that would adversely affect the report. Clients will be kept informed of any prejudices that affect the report outcome.
- 8. Accept no compensation from multiple sources for one report.
- Never make any false or misleading statements concerning other members, their services, and their quality of reports or integrity. No harassment or abuse and gender equality is expected at all times.
- 10. Surveyors will keep their memberships in good standing from January 1 to December 31 of each calendar year.
- 11. Surveyors must keep evidence of their active status by posting to the membership roster online at <a href="http://www.navsurvey.com">http://www.navsurvey.com</a>. Such postings are submitted to headquarters for posting only by webmaster.
- 12. Members will keep headquarters informed of address changes and any other administrative facet that affects their professionalism.
- 13. Only active members may display Navtech USSA logo in advertisement.